

# Public Document Pack

## CLIMATE, BIODIVERSITY & PLANNING COMMITTEE MEETING OF THE WITNEY TOWN COUNCIL

Held on Tuesday, 7 January 2025

At 6.03 pm in the Virtual Meeting via MS Teams - Virtual Meeting

### Present:

Councillor A Bailey (Chair)

Councillors:	G Meadows T Ashby J Aitman S Simpson	G Doughty J Doughty R Smith
Officers:	Adam Clapton Derek Mackenzie Cara Cannon	Deputy Town Clerk Senior Administrative Officer & Committee Clerk Admin- Communities & Planning
Others:	No members of the public.	

### P10 APOLOGIES FOR ABSENCE

No apologies for absence were received.

### P11 DECLARATIONS OF INTEREST

There were no declarations of interest from Members or Officers.

### P12 PUBLIC PARTICIPATION

There was no public participation.

### P13 PLANNING APPLICATIONS

The Committee received and considered a schedule of planning applications from West Oxfordshire District Council.

### Resolved:

That, the comments, as per the attached schedule be forwarded to West Oxfordshire District Council.

P14 **NEXT MEETING OF THE COMMITTEE**

The Committee discussed and agreed that the next meeting of the Committee would be held in person in the Corn Exchange, the date and time remaining unchanged rather than online as originally planned.

**Resolved:**

That, the meeting of the Climate, Biodiversity & Planning Committee on 28 January 2025 take place in the Corn Exchange at 6pm.

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The meeting closed at: 6.31 pm

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Chair

## Witney Town Council

### Planning Minutes - 7th January 2025

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13- 1 WTC/001/25 Plot Ref :-24/03028/FUL Type :- FULL  
 Applicant Name :- . Date Received :- 23/12/2024  
 Location :- 81-83 CORN STREET Date Returned :- 08/01/2025  
 CORN STREET

Proposal : Conversion of ground floor retail unit to provide ground floor living space to existing flats 81 and 83 Corn Street, with formation of two separate gardens, off road parking spaces and associated works.

Observations : Witney Town Council has no objections to this application. Members were pleased to see the improvements to this building, including the provision of off-street parking, and agree with the comments made in the Heritage Statement that the development will contribute positively to the street scene, and enhance the overall character of Corn Street.

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13- 2 WTC/002/25 Plot Ref :-24/03025/ADV Type :- ADVERTISED  
 Applicant Name :- . Date Received :- 23/12/2024  
 Location :- 21-23 HIGH STREET Date Returned :- 08/01/2025  
 HIGH STREET

Proposal : Installation of an internally illuminated collar to existing external ATM.

Observations : Whilst Witney Town Council does not object to the upgrading of the ATM, Members raised concerns at the use of non-heritage materials on a prominent building and ask that the Conservation Officer comment on its appropriateness, and whether the changes would be in keeping with the street scene.

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13- 3 WTC/003/25 Plot Ref :-24/03035/FUL Type :- FULL  
 Applicant Name :- . Date Received :- 23/12/2024  
 Location :- ABINGDON & WITNEY COLLEGE Date Returned :- 08/01/2025  
 HOLLOWAY ROAD

Proposal : External alterations required by roof replacement including new roof, increased parapet wall and new windows.

Observations : Witney Town Council has no objections to this application and supports the removal of harmful building materials particularly when found in an educational establishment.

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13- 4 WTC/004/25 Plot Ref :-24/03079/HHD Type :- HOUSEHOLDE  
 Applicant Name :- . Date Received :- 23/12/2024  
 Location :- 24 CURBRIDGE ROAD Date Returned :- 08/01/2025  
 CURBRIDGE ROAD

Proposal : Erection of a front porch extension.

Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the increased footprint and would ask that mitigating measures are considered to help decrease any surface water flooding, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

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13- 5 WTC/005/25 Plot Ref :-24/03022/S73 Type :- VARIATION  
Applicant Name :- . Date Received :- 23/12/2024  
Location :- 43 NEW YATT ROAD Date Returned :- 08/01/2025  
NEW YATT ROAD  
Proposal : Variation of condition 2 of Planning Permission 23/03150/HHD to change the lean-to pitched roof to a flat roof.  
Observations : Witney Town Council has no objections regarding this application.

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13- 6 WTC/006/25 Plot Ref :-24/02888/S73 Type :- VARIATION  
Applicant Name :- . Date Received :- 23/12/2024  
Location :- THE COFFEE SHED, THE LEYS Date Returned :- 08/01/2025  
THE LEYS  
Proposal : Variation of condition 2 of permission 23/02731/FUL to allow alterations to fencing, roof design of pavilion, design and accessibility of changing rooms, and improvements accessibility to facilities and removal of pedestrian path.  
Observations : Witney Town Council has no objections to this application, and Members are pleased to see the development progressing.

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13- 7 WTC/007/25 Plot Ref :-24/03037/FUL Type :- FULL  
Applicant Name :- . Date Received :- 23/12/2024  
Location :- WOOD GREEN Date Returned :- 08/01/2025  
COMPREHENSIVE SCH  
WOODSTOCK ROAD  
Proposal : Installation of four air source heat pumps with associated works including a 2m high acoustic fence enclosure.  
Observations : Witney Town Council supports this application, it welcomes thermal efficient and low-carbon enhancements and the installation Air Source Heat Pumps at Wood Green School, allowing young people to see the benefits of environmental benefits in practice.

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13- 8 WTC/008/25 Plot Ref :-24/03046/FUL Type :- FULL  
Applicant Name :- . Date Received :- 23/12/2024  
Location :- UNITS 9-12 EAGLE INDUST Date Returned :- 08/01/2025  
ESTATE  
EAGLE INDUSTRIAL ESTATE  
Proposal : New shopfront window to east elevation, installation of new fire escape double door unit to west elevation along with new steps and platform lift.  
Observations : Witney Town Council has no objections regarding this application.

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13- 9 WTC/009/25 Plot Ref :-24/02643/HHD Type :- HOUSEHOLDE  
Applicant Name :- . Date Received :- 23/12/2024  
Location :- 56 NEW YATT ROAD Date Returned :- 08/01/2025  
NEW YATT ROAD  
Proposal : Erection of single storey rear extension with a lean to roof and an open gable end porch, demolition of existing garage and erection of pitched roof garage. (Amended description)  
Observations : Witney Town Council has no objections to this amended application

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13- 10 WTC/010/25 Plot Ref :-24/01733/FUL Type :- FULL  
Applicant Name :- . Date Received :- 23/12/2024  
Location :- LAND SW OF W.WITNEY SPRTS Date Returned :- 08/01/2025  
GRND  
BURFORD ROAD  
Proposal : Construction of a depot building, general storage building and vehicle parking building together with associated works (amended plans).  
Observations : As the applicant, Witney Town Council makes no comment on this application.

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13- 11 WTC/011/25 Plot Ref :-24/03135/HHD Type :- HOUSEHOLDE  
Applicant Name :- . Date Received :- 23/12/2024  
Location :- 82 EARLY ROAD Date Returned :- 08/01/2025  
EARLY ROAD  
Proposal : Proposed single story rear extension, replacement roof to store and garage, render finish to walls, timber cladding to walls, all with associated internal and external works.  
Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the loss of permeable drainage and would ask that mitigating measures are considered to help decrease the possibility of surface water flooding in this area, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

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The Meeting closed at : 6:31pm

Signed : \_\_\_\_\_ Chairman Date: \_\_\_\_\_

On behalf of :- Witney Town Council